



DESCRIPCIÓN Y PERFIL DEL PUESTO DE TRABAJO
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**TITLE:** EAL TEACHER (Language Support)

**QUALIFICATIONS:**

**Education /Certification**

- Bachelor's degree in Education.
- Bachelor degree in English or TESOL
- Previous teaching experience preferred.
- Experience in developing and implementing innovative teaching methods.
- Excellent skills in communicating and collaborating with staff.
- Legally eligible to work in Panama

**REPORTS TO:** MULTILINGUALISM LEAD

**JOB GOAL:**

A strong commitment to enhancing the educational experience of students through innovative and engaging teaching methods to improve their communicative ability in speaking, listening, reading and writing. This position requires a dynamic individual who is adaptable and able to connect with students of varying learning styles and backgrounds. educational program for the students of BSI that supports the mission, vision and beliefs of BSI.

***SPECIFIC PERFORMANCE RESPONSIBILITIES MAY INCLUDE BUT ARE NOT NECESSARILY LIMITED TO:***

Instructional Planning and Delivery:

- Design and deliver effective lesson plans that align with the school's curriculum and standards.
- Utilize a variety of instructional strategies to accommodate diverse learning styles.
- Integrate technology and innovative teaching methods to enhance student learning.

Classroom Management:

- Establish and maintain a safe, orderly, and supportive classroom environment.
- Implement effective classroom management strategies to promote positive behavior and student engagement.
- Address and resolve classroom issues in a timely and professional manner.

#### Student Assessment and Progress Monitoring:

- Develop and administer assessments to evaluate student progress and understanding.
- Analyze assessment data to inform instruction and provide targeted support.
- Maintain accurate and up-to-date records of student performance and progress.

#### Student Engagement and Motivation:

- Foster a positive and inclusive classroom culture that encourages student participation and collaboration.
- Use motivational techniques to inspire students and promote a love of learning.
- Recognize and celebrate student achievements and milestones.

#### Professional Development:

- Engage in continuous professional growth and development through workshops, conferences, and other learning opportunities.
- Stay current with educational research, trends, and best practices.
- Reflect on teaching practices and seek feedback for improvement.

#### Communication and Collaboration:

- Communicate effectively with students, parents, and colleagues.
- Build and maintain positive relationships with students and their families.
- Collaborate with fellow teachers, administrators, and support staff to enhance the educational experience for students.

#### Curriculum Development and Implementation:

- Contribute to the development and refinement of the school's curriculum.
- Ensure that instructional materials and resources are current, relevant, and aligned with curriculum goals.
- Adapt and differentiate instruction to meet the needs of all students.

#### Ethical and Professional Conduct:

- Adhere to the school's policies, procedures, and code of conduct.
- Demonstrate professionalism in all interactions and responsibilities.
- Uphold the highest standards of integrity, ethics, and confidentiality.

Extracurricular Involvement:

- Participate in and support school events, activities, and extracurricular programs.
- Serve as a role model and mentor to students outside of the classroom.
- Encourage student involvement in extracurricular activities to promote well-rounded development.

Student Support and Well-being:

- Provide academic, social, and emotional support to students as needed.
- Identify and address individual student needs and challenges.
- Collaborate with school counselors, special education staff, and other support services to ensure student success.

**COMMITMENT TO SAFEGUARDING PRINCIPLE**

ISP/BSI is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

All post holders are subject to appropriate vetting procedures, including an online due diligence search, references and satisfactory Criminal Background Checks or equivalent covering the previous 10 year's employment history.

**EVALUATION:**

The basis of the evaluation will be the extent to which the performance responsibilities of the job are successfully completed and the extent to which yearly job goals are met. The Preschool Coordinator will perform the evaluation.

**NOTE:**

The above job description reflects the general requirements necessary to describe the Teacher's functions or responsibilities of the job identified and shall not be interpreted as a detailed description of all work requirements that may be inherent in the job, either at present or in the future.

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Employee Signature

Date